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# **CODESA**

## **Convention for a Democratic South Africa**

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FAX TO: ALL MEMBERS OF THE STEERING COMMITTEE

FROM: COLIN COLEMAN - CODESA

DATE: 13 December 1991

RE: CODESA MEDIA & COMMUNICATION SUB-COMMITTEE

The Media and Communications Committee had its first meeting attended by a spread of eight Political Parties. It has identified press accreditation, climate creating, media venues, press kits and other logistics and liaison functions as the areas requiring focus. On the recommendation of the Managing Secretariat, Colin Coleman has been appointed Manager of this Committee working in liaison with its convenors, Saki Macazuma and Piet Coetzer. A team of five core staff is assisting him in implementation of decisions and in liaison with members of the Committee who have volunteered to oversee specific focus areas.

The Committee had some discussion on the scope of its work and decided that in the course of performing its tasks should any policy decisions be required these would be referred to the appropriate bodies by the convenors assisted by the manager.

Effort is being made to broaden the involvement by political parties in performing the tasks of this Committee both in the lead-up to and including CODESA 1 itself.

For this reason Political Parties who were not present at the first meeting (see list of Media Committee attached) are urged to nominate representatives to attend the second meeting of the Media Committee to be held Tuesday 17 December, 07h30 - 10h00 at the World Trade Centre.

In addition parties are urged to nominate individuals to assist with the implementation of logistical arrangements for the Media Sub-Committee, both in the run-up to and including CODESA. A briefing for all CODESA Media personnel to assist on the 20/21 will be held Thursday 19/12 at 18h00 at the World Trade Centre.

Please inform Gillian Hutchins, secretary to the Media Office of any responses to the above. Should there be any further information required, I can be contacted on 011 397 2193 (fax) or 011 397 2181/2 (tel).

Yours sincerely



COLIN COLEMAN  
CODESA MEDIA MANAGER